

**Asia Franchise Networks Limited - Enrollment Form**  
**亞州聯營網絡 - 課程報名表格**

**請以正楷填寫此表格 Please complete this form in BLOCK LETTERS**

**課程 Programme:**

課程名稱 Programme Title:	學費 Programme Fee:	課程編號 Programme Code:

**甲部 (Part A) 申請者資料 Applicant Information:**

中文姓名 (先生 / 小姐 / 太太 / 女士 *) : Chinese Name (Mr./Miss/Mrs./Ms*) :		
英文姓名 : Name in English :	姓 last name	名 first name (必須與香港身份證 / 護照相同) (Must be the same as shown on ID card/Passport)
公司名稱 : Company Name :		
職位 : Designation :	辦事處電話 : Office Telephone :	
手提電話 : Mobile No. :	傳真 : Fax :	
電郵地址 : E-mail Address :	公司網址 : Company Website:	
通訊地址 : Correspondence Address :		

\*please delete as appropriate \*請刪去不適用者

**乙部 (Part B) 繳費方法 Method of Payment :**

請選擇一項 Please select one only
<input type="checkbox"/> 現金 Cash
<input type="checkbox"/> 支票號碼 Cheque No. : _____ , (公司 Company/ 私人 Private*)。
(支票請劃線, 抬頭人為「Asia Franchise Networks Limited」。The cheque has to be crossed and made payable to the "Asia Franchise Networks Limited.")
<input type="checkbox"/> 銀行轉賬 Bank Transfer
銀行名稱 Bank name: China Citic Bank International 帳戶名稱 Account Name: Asia Franchise Networks Ltd 帳戶號碼 Account No: 7352144110
Is the course fee sponsored by your employer? 課程費用由僱主贊助? <input type="checkbox"/> YES 是 <input type="checkbox"/> NO 否

\*please delete as appropriate \*請刪去不適用者

**聲明 Declaration :**

本人聲明在此報名表格及隨附文件所載的資料, 依本人所知均屬完整、真實及準確。本人已細閱並接受報名表內的所有條款及細則。  
I declare that all information provided in this enrolment form and the accompanying documents are, to the best of my knowledge, true, accurate and complete. I have read and accepted all the terms and conditions of this enrolment form.

申請者簽名 Applicant's Signature:	日期 Date:

**報名程序 :** 請填妥報名表及費用, 以郵遞方式遞交。(可先電郵報名表至 enquiry@asiafranchise.net) 郵寄地址: 九龍灣宏開道 16 號德福大廈 6 樓 3 室 亞州聯營網絡

**ENROLLMENT PROCEDURE:** Please complete and send this enrollment form with fee to our company by mail. (You may send the enrollment form on-line or email to enquiry@asiafranchise.net) Mailing Address: Asia Franchise Networks Limited, Unit 3, 6/F, Telford House, 16 Wang Hoi Road, Kowloon Bay

- 條款及細則 :**
- 報名表 (可用影印本) 必須連同學費於開課前一併繳交。
  - 所收集的個人資料將會作入學申請、登記、行政、研究、統計及市場分析及用於推介本公司最新發展、工業支援服務、顧問服務、活動和培訓課程的用途。個人資料會嚴格保密處理。除非獲得閣下的同意, 本公司不會將個人資料向第三者透露。
  - 除非本公司於以下期限前收到申請者書面通知退學, 否則已繳學費 (不論全費或部份) 概不退還:
    - 由本地講師教授的課程, 最少於開課前五個工作天通知
    - 由外地講師教授的課程, 最少於開課前十五個工作天通知
 閣下申請退還學費需繳交手續費港幣二百元正。
  - 亞州聯營網絡保留在任何情況下及以任何原因拒絕任何入學申請的權利。閣下繳付學費後, 仍須符合入學的所有條件, 其申請方可獲得接納。
  - 亞州聯營網絡保留在有需要的情況下更改講師及 / 或課程內容、授課地點、日期及 / 或時間的權利。
  - 颱風及黑雨警告: 如課堂時間是在早上 (09:00-13:00)、下午 (14:00-17:00) 或晚間 (6:30-10:00), 將在下列情況下取消: (一) 八號或以上颱風訊號或黑色暴雨警告訊號在早上 6:00 - 11:00 或下午 4:00 仍然懸掛; 或 (二) 香港天文台在早上 6:00 - 11:00 或下午 4:00 或之後, 宣佈將懸掛八號或以上颱風訊號或黑色暴雨警告訊號。本公司將盡早通知閣下補課的日期及時間。
  - 以上「條款及細則」內容均以本院課程單張及網頁公佈之最後更新版本為依歸。
  - 亞州聯營網絡於課堂 / 活動時所拍攝的照片或錄像, 將會用作宣傳或推廣之用。若參加者不欲於課堂或活動中被拍攝或將有關資料作其他用途, 本會歡迎參加者直接向職員反映, 本會樂意為閣下作出相應安排。
- Terms and Conditions:**
- Course fee must be accompanied with this form (or photocopy) before course commencement.
  - Personal Data collected will be used for processing your application for admission, registration, academic, administrative, research and statistical purposes and will also be used for marketing purposes, specifically for the purpose of sending you information relating to Asia Franchise Networks Limited's latest developments, industry support services, consultancy services, events and training courses. Personal Data will be treated in strict confidence. Unless otherwise agreed by you, Personal Data will not be shared to any third parties.
  - Enrolment fee (in full or in part) is not refundable except if HKPC is notified in writing of your withdrawal:
    - at least 5 working days before the course commencement for training program run by local speaker
    - at least 15 working days before the course commencement for training program run by overseas speaker
 An administration fee of HK\$200 will be levied.
  - Asia Franchise Networks Limited reserves the right to reject any application in any circumstances and for whatever reasons. Payment of fees should only be construed as conditional acceptance of application.
  - Asia Franchise Networks Limited reserves the right to replace the speaker and/or change the contents, venue and/or time as may be necessary.
  - Classes in the morning, afternoon or evening will be cancelled if typhoon signal No. 8 or above OR black rainstorm warning remains hoisted after (or is announced by the Hong Kong Observatory to be hoisted at/after) 6:00 a.m., 11:00 a.m. and 4:00 p.m. respectively. You will be notified of the re-scheduling arrangement as soon as possible.
  - These terms and conditions are subject to revisions as may be set out in the course pamphlets and the latest updates on the company's website.
  - Asia Franchise Networks Limited has the right to take photo of or video-record the class activity for the purpose of publicity and course promotion. Participants who do not wish to be captured by photo or to be shown in any other means, please kindly notify staff in advance. Asia Franchise Networks Limited will then make proper arrangement.

**聲明 :** 亞州聯營網絡將使用你所提供的資料來處理報讀課程的申請及提供本會會訊。你可向我們索取存放在本會有關你的個人資料的影印本, 但本公司可能就此收取行政費用, 你亦可要求我們更改任何不正確的個人資料。

**Disclaimer:** Asia Franchise Networks Ltd. will use the information that you provide for administration purposes and internal communication only. You have the right to ask for a copy of the information we hold on you, for which we may charge a fee. You also have the right to ask us to correct any inaccuracies in that information.